Application Deadline: November 15, 2013  
Recommendation Deadline: November 17, 2013*  

* NOTE: Since November 17 falls on a weekend, the recommendation deadline will be extended to November 18, 5:00 p.m. central time.

Please read the following instructions carefully. Failure to comply with any of these instructions may disqualify your application.

INTRODUCTION

AAUW advances equality for women and girls through advocacy, education, philanthropy, and research. AAUW breaks through educational and economic barriers so that all women have a fair chance. AAUW is a nationwide network of more than 165,000 members and supporters, 1,000 local branches, and 800 college and university partners.

AAUW is one of the nation’s largest sources of private funding exclusively for educational programs that directly benefit women and girls. Every year AAUW awards fellowships and grants to more than 200 women. In principle and practice, AAUW values and seeks a diverse membership. There shall be no barriers to full participation in this organization on the basis of gender, race, creed, age, sexual orientation, national origin, disability, or class.

PROGRAM PURPOSE AND ELIGIBILITY

The American Fellowships program has been in existence since 1888, making it the oldest non-institutional source of graduate funding for women in the United States. The program provides fellowships for women writing their dissertations and those pursuing postdoctoral research. Research publication grants are also available to enable scholars to complete manuscripts for publication. American Fellowship candidates must be U.S. citizens or permanent residents of the United States as of November 15, 2013.

The American Fellowships are not open to previous recipients of any AAUW national fellowship or grant (not including branch or local awards or Community Action Grants). Also, AAUW boards, committees, panels, staff and current interns are not eligible to apply for fellowship and grant awards.

Dissertation Fellowships

The purpose of the Dissertation Fellowship is to offset a scholar’s living expenses while she completes her dissertation. The fellowship must be used for the final year of writing the dissertation. Applicants must have completed all coursework, passed all preliminary exams, and had the dissertation research proposal or plan approved by November 15, 2013. The doctoral degree/dissertation must be completed between April 1 and June 30, 2015. Degree conferral must be between April 1 and September 15, 2015. Dissertation Fellows are not required to study in the U.S. Funds may not be used for extended field research.

Students already holding a fellowship for the purpose of writing the dissertation the year before the fellowship year are not eligible to apply. Applicants may apply up to two times for a fellowship for the same dissertation project. American Fellowships are open to scholars in all fields of study. The fellowship is intended for applicants who are completing their first doctoral degree.

Postdoctoral Research Leave Fellowships

The primary purpose of the Postdoctoral Research Leave Fellowship is to increase the number of women in tenure-track faculty positions and to promote equality for women in higher education. This fellowship is designed to assist the candidate in obtaining tenure and further promotions by enabling her to spend a year pursuing independent research. Applicants must hold a doctorate classified as a research degree (e.g., Ph.D., Ed.D., DBA, MD) or an MFA at the time of application.
Summer/Short-Term Research Publication Grants

Summer/Short-Term Research Publication Grants provide support to scholars to prepare research manuscripts for publication, and independent researchers to prepare research for publication. Preference will be given to applicants whose work supports the vision of AAUW: to break through educational and economic barriers so that all women have a fair chance. Applicants must hold a Ph.D., Ed.D., DBA, MFA, JD, MD, DMD, DVM, DSW, or MPH at the time of application.

The grants are for tenure-track, part-time and temporary faculty, as well as new and established researchers at universities. Scholars with strong publication records should seek funding elsewhere. Time must be available for eight consecutive weeks of final manuscript preparation. While many recipients, especially full-time faculty members, will use the awards during the summer, recipients may use the funds at any time during the fellowship year. All applicants must demonstrate that the support will result in a reduction of their ongoing work-related activities. The grants are not for preliminary research. Activities undertaken during the grant period can include drafting, editing, or modifying manuscripts; replicating research components; responding to issues raised through critical review; and other initiatives to increase the likelihood of publication. It must be an original publication and cannot be co-authored.

Applicants may not apply for both a Postdoctoral Research Leave Fellowship and a Summer/Short-Term Research Publication Grant in the same fellowship year.

Distance learning – American Fellowships support traditional classroom-based courses of study. This fellowship program does not provide funding for distance learning programs or for degrees heavily dependent on distance learning components. Final decisions about what constitutes distance learning under these fellowships will be made by AAUW.

AWARD INFORMATION

Dissertation Fellowships carry a stipend of $20,000 for the fellowship year.

Postdoctoral Research Leave Fellowships carry a stipend of $30,000 for the fellowship year.

Summer/Short-Term Research Publication Grants of $6,000 are available for an eight-week grant period.

CRITERIA FOR SELECTION

Applications are reviewed by a panel of scholars appointed by the AAUW Board of Directors. Final award selections are made by the Board. In selecting fellowship recipients, the following criteria will be considered:

- Applicant’s scholarly excellence
- Quality of project design
- Originality of project
- Scholarly significance of project to discipline
- Feasibility of project and proposed schedule
- Qualifications of applicant
- Applicant’s commitment to women’s issues in profession/community
- Applicant’s mentoring of other women
- Applicant’s teaching experience
- Potential of applicant to make a significant contribution to field

The primary criterion for fellowship awards is scholarly excellence. When comparing proposals of equal merit for postdoctoral fellowships, the review panel will give special consideration to women holding junior academic appointments who are seeking research leave, women who have held the doctorate for at least three years, and women whose educational careers have been interrupted. Also, for Postdoctoral Research Leave Fellowships, preference will be given to projects that are not simply a revision of the doctoral dissertation. Applications are reviewed by distinguished scholars and should be prepared accordingly.

REGULATIONS

AAUW regards the acceptance of a fellowship as a contract requiring fulfillment of the following terms:

- An AAUW American Fellow is expected to pursue her project full time during the funding period (July 1 - June 30). No partial fellowships are awarded. Fellowships may not be deferred. Fellows may work up to 15 hours a week, or teach one course per semester or term, with prior written approval from AAUW.

- The AAUW American Fellowships stipend must be larger than any other single award or remunerative position (excluding sabbatical support) received during the fellowship year and must be acknowledged as the major award. Acceptance of concurrent funds of a lesser amount than the AAUW award is permitted but requires prior written approval from AAUW. Dissertation Fellows cannot
hold concurrent dissertation writing fellowships or grants. For Summer/Short-Term Research Publication Grantees, it is expected that applicants do not have any other larger grant during the 8 consecutive week period.

- Any major changes in plans for the fellowship year must have the prior written approval from AAUW.
- AAUW must be notified promptly of any change in the status of an application resulting from acceptance of another award.
- Stipend checks are made payable to fellows, not to institutions.

**Dissertation and Postdoctoral Research Leave Fellowships do fund:**
- Travel to professional meetings, conferences or seminars, as long as it does not exceed 10% of the fellowship
- Most living and educational expenses; see exceptions listed below

**Dissertation and Postdoctoral Research Leave Fellowships do not fund:**
- Research assistants
- Laboratory supplies and equipment
- Publication costs
- Tuition for additional coursework
- Repayment of loans or other personal obligations
- (fellowships are not retroactive)
- Tuition for a dependent’s education (fellowship funds may, however, be used for dependent care)

**Publication Grants do fund:**
- Living expenses
- Clerical and technical support
- Research assistance related to verification (not basic research)
- Supplies and expenses

**Publication Grants do not fund:**
- Travel
- Purchase of equipment
- Indirect costs
- Salary increase
- Doctoral dissertation research or writing

Fellows are responsible for reporting the fellowship as income to the U.S. Internal Revenue Service.

**APPLICATION PREPARATION**

American Fellowship applications must be submitted online by 5:00 p.m., central time, on November 15, 2013. Recommendations must be submitted online by 5:00 p.m., central time, on November 17, 2013. All supporting documents listed below must be received by the November 15 deadline. Applicants are encouraged to use a postal or courier service that will guarantee delivery of their supporting documents on or before November 15. Materials received after this date will not be considered.

The following items constitute a complete application. If any item is missing, the application will be considered incomplete and will be disqualified.

1. **Application** (submitted online)
   a. **Budget** – information is required for administrative and U.S. Internal Revenue Service (IRS) purposes. Failure to itemize your budget will result in disqualification. AAUW records are subject to IRS audit and must reflect appropriate planned use of funds.
   b. **Narrative Autobiography** – should include a statement of career plans and goals and a discussion of any special circumstances that have affected the chronology of the applicant’s career and the achievement of her goals. In this statement you may further describe your commitment to helping women break through barriers, as well as your work as a teacher and mentor.
   c. **Statement of Project** – statement should be free of discipline-specific jargon and understandable to a lay person. Lengthy bibliographies and articles will not be considered. Information to be included in the statement:
      (1) Description of project, design, research methodology, and expected contribution to knowledge
      (2) Outline of present state of project and schedule for completion – clear statement of financial need
      (3) Name(s) of the university, institution, or other location where study will be carried out and the authorities with whom the work will be done. Note: If research will be conducted overseas, applicants should inquire about clearances required by governmental or academic authorities before issuance of visas.

2. **Three Recommendations** – all three recommendations must be submitted online by November 17 at 5:00 p.m., central time. These
recommendations must be from the applicant’s advisors, colleagues, or others well acquainted with her project/work. For Dissertation applicants, one of the three recommendations must be from your dissertation director. Standardized or form letter recommendations are discouraged. Applications with fewer than three recommendations will not be considered. Recommendations must be in English.

3. Supporting Documents – The following items are needed for a complete application and should be submitted in a single packet if possible. If any item is missing, the application will be considered incomplete and will not be reviewed.

All supporting documents must be received by November 15, 2013. Applicants are encouraged to use a postal or courier service that will guarantee delivery of their supporting documents on or before November 15. Materials received after that date will not be accepted. Supporting documents will not be accepted via fax or e-mail.

a. Dissertation Fellowship
   (1) Official transcript(s)* for all graduate work and courses listed in the application. Applications missing transcript(s) will not be reviewed. Transcripts must show grades for coursework transferred in. If the transcript shows transfer courses and credits without grades, a transcript from the institution where the courses were taken is required. If the applicant has studied at an institution that does not require coursework or provide transcripts, an institutional letter stating that is required.
   (2) Institution Certification Form – verification of the completion of all required coursework and qualifying examinations for the doctorate and approval of dissertation research proposal (plan of research) signed by the department chair, graduate dean, or dissertation director. No substitutions for this form will be accepted.
   (3) Institution letter* – If your project will be conducted at an institution other than your own during any part of the fellowship year, submit a letter indicating permission from, invitation by, or arrangements with institution or other location where study will be carried out and the authority with whom the work will be done as well as verification that you will receive laboratory or office space, library privileges, and institutional affiliation during the fellowship year.

b. Postdoctoral Research Leave Fellowship and Summer/Short-Term Research Publication Grant
   (1) Transcript(s)/Proof of Degree* – Official transcript or original letter showing proof of degree. Postdoctoral Research Leave: Proof of doctorate classified as a research degree (e.g., Ph.D., Ed.D., DBA, or MD) or MFA; Publication Grant: Proof of Ph.D., Ed.D., MFA, JD, MD, DMD, DVM, DBA, DSW, or MPH is required for the applicant to be eligible.
   (2) Institution letter* – letter indicating permission from, invitation by, or arrangements with institution or other location where study will be carried out and the authority with whom the work will be done as well as verification that you will receive laboratory or office space, library privileges, and institutional affiliation during the fellowship year.

* Please note: A certified English translation is required for any transcript or letter provided in a foreign language. Translations must bear an original (not photocopied) mark of certification or official signature that the translation is true and complete.

4. Filing Fee
   a. $40 Dissertation Fellowship
   b. $40 Summer/Short-Term Research Publication Grant
   c. $45 Postdoctoral Research Leave Fellowship

Filing fees are nonrefundable and will be requested online via credit card or debit card payment when the application is submitted. Only MasterCard or Visa cards will be accepted. No other form of payment will be accepted.

AAUW does not provide evaluations of successful or unsuccessful applications. Applications and supporting documents become the sole property of AAUW and will neither be returned nor held for another year. Retain these instructions, as they will become part of the fellowship contract if the applicant is awarded.
CALENDAR

NOVEMBER 15, 2013, BY 5:00 P.M. CENTRAL TIME
Deadline for online submission of application and mail date for supporting documents.

NOVEMBER 17, 2013, BY 5:00 P.M. CENTRAL TIME
Deadline for online submission of three recommendations.

APRIL 15, 2014
Notification of awards mailed to all applicants. Fellows and Grantees posted on AAUW’s website at www.aauw.org. AAUW is not able to honor requests for earlier notification.

JULY 1, 2014 – JUNE 30, 2015
Fellowship year

The online application must be submitted electronically by November 15, 2013.

All supporting documents must be received by November 15, 2013, at the appropriate Iowa City address below. Applicants are encouraged to use a postal or courier service that will guarantee on-time delivery.

Please note that materials sent to the Washington, DC office will be disqualified and will not be reviewed.

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<tr>
<th>Mailing Address</th>
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<tbody>
<tr>
<td>AAUW</td>
<td>(overnight courier, such as FedEx or UPS)</td>
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<td>American Fellowships</td>
<td>AAUW</td>
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<tr>
<td>c/o ACT Inc.</td>
<td>American Fellowships</td>
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<tr>
<td>P.O. Box 4030</td>
<td>c/o ACT Inc.</td>
</tr>
<tr>
<td>Iowa City, IA 52243-4030</td>
<td>101 ACT Drive</td>
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<tr>
<td>Telephone number: 319-688-4334</td>
<td>Iowa City, IA 52243</td>
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